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HOSP NO:								
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Altered Airways Discharge Pathway (AADP)

This Pathway should be printed off by the ward staff and filled in appropriately to ensure a safe and streamlined discharge.

This Pathway should be used in conjunction with the 'Adult Altered Airways Discharge Guideline' which is found on WAHT intranet.

This pathway consists of:

- 1. Essential referrals to be complete prior to discharge
- 2. Specialist and Consumable equipment to be sent home checklist
- 3. Emergency Equipment Box contents
- 4. Altered Airways Training On-going training record
- 5. Altered Airways training Final Assessment
- 6. West Midlands Ambulance Trust Letter

This Pathway is for use by the following staff groups:

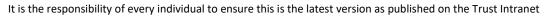
All staff involved in discharging an adult altered airways patient into the community

Supporting Documentation:

- Adult Tracheostomy Patient Information/Assessment booklet
- Adult Laryngectomy Patient Information/Assessment booklet

Altered Airway (Circle as appropriate)	Tracheostomy/Laryngectomy
Discharge destination (Circle as appropriate)	Home/Nursing home/Hospice/Other

Adult patients going home with an altered airway							
Guidelines for the care and train	ing required for carer/patient	prior to discharge from hospital					
WAHT-KD-030	Page 1 of 10	Version 2					



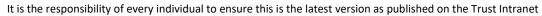


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Referrals to be completed prior to discharge (if required)

Referred to	Contact details	Comments	Contact Completed	Sign and date
		Acute Team	-	
Head and Neck CNS				
Speech and Language Therapy -swallow f/u -Care of TEP				
Physiotherapist -Altered airways teaching -Mobility Ax				
Nutritional Support Dietitian				
Onward Care Team PW1/PW2/CHC Carers/Rehab				
Occupational Therapist Equipment for home				
Respiratory Nurse If 02 required/HOOF				
		Community Team		
District Nurses -Dressing/stoma /PEG care -Ordering of equipment				
Home consumables delivery set up				

Adult patients going home with an altered airway							
Guidelines for the care and train	ing required for carer/patient	prior to discharge from hospital					
WAHT-KD-030	Page 2 of 10	Version 2					





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Specialist (if appropriate) and Consumable equipment checklist ONE week's supply of consumables to be sent from ward

Requi			To be ordered		Ord	Issu
red	Item	requirements	from	Supplier	ered	ed
Y/N					Date	/Sign
	Overtina		t equipment:	1 1 - 1	1	
	Suction machine	Battery and mains operated	CNS/ Equipment loan store/ Herefordshire CNS	Laerdal Medical Ltd. NHS Supply Chain.		
	Nebuliser machine	Mains operated	CNS/ Herefordshire CNS	NHS supply chain		
	Oxygen, Oxygen tubing /trache mask	Level of O2 required If required for this patient Y/N	Hoof Form – Ward/ Respiratory nurses	Oxygen Tubing		
		Consumable equ	ipment:		Issued Date/Sign	
	Suction catheters	Size dependent on tube/secretions	Ward then DNs	NHS Supply chain		
	Suction tubing	2 of each	Ward then DNs			
	Yankeur suction tubes		Ward then DNs	NHS Supply chain		
	Tracheostomy tubes/Lary tubes	Traceostomy same size and one smaller. Laryngectomy two tubes.	Ward/Home delivery supplier	CNS- altered airways clinic. Home Delivery supplier.		
	Tracheostomy Dilators/Tileys forceps	One	Ward/CNS	NHS supply chain		
	Tracheostomy dressing/Lary baseplate	One box	Ward then DNs/home delivery supplier	Various		

Adult patients going home with an altered airway								
Guidelines for the care and train	ing required for carer/patient	prior to discharge from hospital						
WAHT-KD-030	Page 3 of 10	Version 2						



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Requi red Y/N	Item	requirements	To be ordered from	Supplier	Ord ered Date/	Issu ed Sign
	Trache tapes	One box	Ward/ DNs/home delivery supplier	NHS Supply chain		
	Nebuliser chamber/trach eostomy mask/tubing	2 of each	Ward/ DNs/home delivery supplier	NHS supply chain		
	Stoma filters/HMEs	2 boxes	Ward/ DNs/home delivery supplier	Various		
	Shower shield	one	Ward/ DNs/home delivery supplier	Various		
	Stoma bib	4	Ward/ DNs/home delivery supplier	Various		

Adult patients going home with an altered airway							
Guidelines for the care and train	ing required for carer/patient	prior to discharge from hospital					
WAHT-KD-030	Page 4 of 10	Version 2					

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Emergency Box contents

Tracheostomy patients

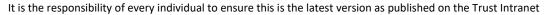
To be kept fully stocked at all times and taken with you on all journeys:

Equipment	Issued	Date	Print name
Tracheostomy			and sign
Tracheostomy Tube x2 (same size and 1 smaller)	Y/N		
2. Inner tubes	Y/N		
Lubrication gel	Y/N		
Sterile dressing pack x1	Y/N		
5. Appropriate sized suction catheters x3	Y/N		
6. Tracheostomy dressings x1	Y/N		
7. Tracheostomy tapes x1	Y/N		
8. Tracheal dilators x1	Y/N		
10ml syringe (if tracheostomy cuffed) x1	Y/N		
10. Saline for nebuliser	Y/N		
Other			

Other equipment to be taken out on all journeys: if appropriate

- Oxygen cylinder with tubing and appropriate mask (face/trache)
- Portable suction unit (with fully charged battery pack)
- Portable Nebuliser.

Adult patients going home with an altered airway				
Guidelines for the care and training required for carer/patient prior to discharge from hospital				
WAHT-KD-030 Page 5 of 10 Version 2				





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Emergency Box Contents

Laryngectomy patients

Equipment Laryngectomy	Issued	Date	Print name and sign
Spare laryngectomy tube	Y/N		
2. Baseplate/tapes	Y/N		
3. HME	Y/N		
4. Lubrication gel	Y/N		
5. Tilleys forceps	Y/N		
6. Saline for nebuliser	Y/N		

Other equipment to be taken out on all journeys:

- Oxygen cylinder with tubing and appropriate mask (face/trache) if appropriate
- Portable suction unit (with fully charged battery pack) if appropriate
- Portable Nebuliser.

Adult patients going home with an altered airway				
Guidelines for the care and training required for carer/patient prior to discharge from hospital				
WAHT-KD-030 Page 6 of 10 Version 2				



Altered Airways Training - On-going training record

Session outline	Date/time	Comments	Sign/Print
Theory of 'What is Laryngectomy/Tracheostomy and why was it performed'			
Theory of changing a tracheostomy inner tube/laryngectomy tube/HME/cassettes including cleaning			
Practical of changing a tracheostomy inner	1.		
tube/laryngectomy tube/HME/cassettes including	2.		
cleaning	3.		
	4.		
Theory of cleaning the stoma, changing dressings/tapes/baseplates(if appropriate), looking out for skin infections			
Practical of cleaning the stoma, changing dressings	1.		
/tapes/baseplates	2.		
	3.		
	4.		
Theory of tracheal/stoma suctioning,(if appropriate) including signs of infection			
Practical of tracheal/stoma suctioning	1.		
	2.		
	3.		
	4.		

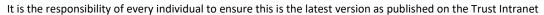
Adult patients going home with an altered airway					
Guidelines for the care and traini	Guidelines for the care and training required for carer/patient prior to discharge from hospital				
WAHT-KD-030 Page 7 of 10 Version 2					



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Session outline (continued)	Date/Time	Comments	Sign/Print
Theory/practical of use of nebulisers, including cleaning	1.		
	2.		
	3.		
Theory/practical of use of suction unit, including cleaning	1.		
-	2.		
T	3.		
Theory/practical of 'What to do in an emergency situation' Including	1.		
what's in the emergency box	2.		
Further training	3.		
i uttier training			

Adult patients going home with an altered airway						
Guidelines for the care and train	Guidelines for the care and training required for carer/patient prior to discharge from hospital					
WAHT-KD-030	Page 8 of 10	Version 2				





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1. Altered Airways training - Final Assessment

(delete as appropriate)	I have completed all as care as per the 'Adult ssessment is to be filed	Altered Airway Patien	its – Discharge
Assessor/s – all Indiv	iduals involved in train	ing programme:	
Name	Position held	Signature	
Overall Assessment			
I certify that the below na these procedures safely	amed person, has been ir and effectively.	nstructed and observed	in carrying out
Name	Initial	_ Signature	
Position held			
Parent/Carer I the BELOW named Concedures within the asswill only use this training and I will not carry out properties.	CARER/PATIENT certify seessment detailed above in respect of the person ocedures, which are confif I have any concerns absence and further training	that I am happy to ce. I understand the sco specifically named on the trary to or not covered boout my skills. In all othe	pe of these skills. I the front of this form by this training. r respects I will seek
Name			
Signature			
Date			
	dult patients going home v	vith an altered airway	
Guidelines for the	care and training required for car	rer/patient prior to discharge fr	om hospital

Date						
Adult patients going home with an altered airway						
Guidelines for the care and train	Guidelines for the care and training required for carer/patient prior to discharge from hospital					
WAHT-KD-030	WAHT-KD-030 Page 9 of 10 Version 2					

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Worcestershire Royal Hospital
Charles Hastings Way
Worcester
WR5 1DD

Reception: 01905 760212 Medical Secretary: 01905 760215

Ref: NHS No:

West Midlands Ambulance Trust Waterfront Business Park Waterfront Way Brierley Hill West Midlands DY5 1LX

Dear cad.admin@nhs.net

Patients name:

Please be advised that we have recently discharged the below patient home with an Altered Airway.

Address:	
Date of birth:	
Altered airway:	
Could it be a silent call	YES /NO
s there a telephone aid used	YES /NO

Please contact me as soon as possible if there are any concerns regarding this.

Yours Sincerely

Catherine Ball
Head and Neck CNS Nurse

Adult patients going home with an altered airway		
Guidelines for the care and training required for carer/patient prior to discharge from hospital		
WAHT-KD-030	Page 10 of 10	Version 2