

Appendix C – Terms of Reference for the OCT

- Ensure the safety and good medical management of patients, visitors and staff
- To implement measures necessary to control the outbreak in order to contain and minimise its impact.
- To investigate the source and cause of the outbreak
- Identify resources needed to support the response.
- Identify priorities where these need to be identified.
- Ensure a return to normal as soon as possible (recovery)
- Ensure critical services maintained and service continuity as far as is possible.
- Facilitate debrief, investigations & learning.
- To monitor and modify the control measures.
- To provide clear communication with patients, patients' relatives, media, staff, other healthcare services within and outside the Trust.
- To evaluate the overall experience of controlling the outbreak, and implement the lessons learnt.
- To keep all discussions undertaken by the Team confidential.