

## WRH EMERGENCY GYNAE ASSESSMENT UNIT (EGAU) SAFETY MATRIX

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<b>Approved by:</b>	Gynaecology Governance Meeting	
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### Key amendments to this Document:

<b>Date</b>	<b>Amendment</b>	<b>By:</b>
29 <sup>th</sup> December 2023	Document extended for 6 months whilst under review Added key amendments table	Alex Blackwell

### WRH EMERGENCY GYNAE ASSESSMENT UNIT (EGAU) SAFETY MATRIX

	DOMAIN	NORMAL	BUSY	CRITICAL	OVERWHELMED
1	Available assessment trolleys	5	2	1	0
2	No of patient's requiring speciality beds	25%	26-50%	51-75%	100%
3	Patient's average clerking time	1hr	60-90min	90-120min (depending on emergency theatre)	>180
4	EGAU staffing- nursing or Dr	No impact not affecting patient care	Minor -Not having impact on EGAU process	Significant delays in patient assessment	Significant delays in patient treatment
5	A&E	Expect transfer accepted from A&E within 15 minutes	Expect transfer accepted from A&E within 1hour	A&E transfer may be delayed - consider Gynae MG Dr (Bleep 654) attending A&E	
6	Medical Staffing		MG Dr to be present in EGAU / theatre or A&E and Consultant to be made aware of busy unit	Consultant to be present in EGAU / theatre or A&E	

### EMERGENCY GYNAECOLOGY ASSESMENT UNIT (EGAU) ACTIONS

## WRH EMERGENCY GYNAE ASSESSMENT UNIT (EGAU) SAFETY MATRIX

<b>G. NORMAL</b>	<ul style="list-style-type: none"> <li>• SOP in place</li> <li>• Adequate allocated staff in EGAU</li> <li>• EGAU team to contact A&amp;E and arrange transfer of referred patients</li> </ul>
<b>Y.BUSY</b>	<p>Also:</p> <ul style="list-style-type: none"> <li>• Identify actions to promote faster discharge or transfer to inpatient bed</li> <li>• Optimise staff use</li> <li>• Nurse in Charge to escalate any problems to Matron or on-call Consultant gynaecologist on Bleep 474</li> <li>• Nurse in charge to ensure that all patients including those in the waiting room are assessed</li> <li>• Nurse in charge to ensure that ADT white board is upto date with patient plans (this will be visible to the capacity hub).</li> </ul>
<b>R. CRITICAL</b>	<p>Also:</p> <ul style="list-style-type: none"> <li>• Ensure Matron and on call gynaecology consultant (Bleep 474) are aware and in attendance</li> <li>• All actions must prioritise patient safety</li> <li>• Nurse in charge to inform ED that currently capacity full.</li> <li>• Nurse in charge to inform site lead</li> <li>• Nurse in charge to inform directorate management team (Ext 30512/30720/39444) or OOH management team</li> </ul>
<b>B.OVERWHELMED</b>	<p>Also:</p> <ul style="list-style-type: none"> <li>• Any and all actions must prioritise patient safety</li> <li>• Matron/Nurse in charge to ensure that all actions above have been completed</li> <li>• Matron/Nurse in charge to escalate to Divisional Team or OOH management team</li> </ul>