

Role of the SSP during and following the screening Endoscopic procedure

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Key Documents Owner:	Emma Duggan	Bowel Cancer & Bowel Scope Screening Manager
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Key Amendments

Date	Amendment	Approved by
19 th June 2019	Documents extended for 6 months whilst reviewed	Emma Duggan
11 th Feb 2020	Documents extended for 6 months whilst review and approval is processed	Emma Duggan
27 th July 2020	Documents extended for 6 months during COVID-19 period	QGC/Gold Meeting
1 st March 2021	Document extended for 6 months as per Trust agreement 11/02/2021	
16 th July 2021	Documents extended for 6 months whilst review and approval is processed	Emma Duggan/ Mr Stephen Lake
November 2022	Document approved with no changes	SCSD Governance Meeting

Introduction

This guideline outlines the role of the SSP during and following screening endoscopic procedures.

Details of Guideline

Pre-Procedure

- Introduce yourself to the patient.
N.B. Endoscopy nurses are responsible for confirming patient ID, admitting and identifying any changes in health/medication since SSP assessment.
- Provide support, where necessary, for patient during the consent process.
- Inform colonoscopist of patient **Alert Information** highlighted on Colonoscopy Assessment Dataset during WHO checklist.

Peri-Procedure

- Attend colonoscopy procedure **for data collection only - All data to be inputted live onto the BCSS**. The endoscopy nurses are responsible for the care of the patient pre-, peri- and post-procedure.
- Ensure that data collection is completed regarding endoscopic findings and therapeutic interventions.

Please note that the key documents are not designed to be printed, but to be used on-line. This is to ensure that the correct and most up-to-date version is being used. If, in exceptional circumstances, you need to print a copy, please note that the information will only be valid for 24 hours and should be read in conjunction with the key document supporting information and/or Key Document intranet page, which will provide approval and review information.

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- Check that all histology specimen(s) pots, photographs and request forms are labelled with a Bowel Cancer Screening sticker and that a Unisoft endoscopy report/ICE request is attached to specimen. (Assisting endoscopy nurse responsibility)

Post-Procedure

- Inform patient of endoscopy findings and any planned follow up.
- Ensure patient has been provided with a copy of the Unisoft endoscopy report.
- Advise therapeutic patients of timescale for histology reporting. Advise that histology results are normally communicated by telephone. However, a post investigation appointment can be offered, if required, to discuss histology results.
- Ensure that relevant information leaflets are given to the patient.
- Advise therapeutic patients that they will be contacted by one of the SSPs on the next working day to discuss any post procedure queries or problems.

Next working day

- Ensure Investigation dataset is updated on the BCSS system.
- Telephone therapeutic patients to discuss any post-procedures queries or problems and advise accordingly.

References

- Gray, S. (2008) *NHS Bowel Cancer Screening Programme, Guide Book for Programme Hubs and Screening Centres, Version 3* Sheffield, NHS Cancer Screening Programmes