

**Guideline for Managing Clinic Capacity**

<b>Key Document code:</b>	WAHT-KD-021	
<b>Key Documents Owner:</b>	Emma Duggan/Felicity Eykyn	Bowel Cancer & Bowel Scope Screening Manager/Bowel Cancer Lead Nurse Specialist Screening Practitioner
<b>Approved by:</b>	Bowel Screening Operational Meeting	
<b>Date of Approval:</b>	17 <sup>th</sup> February 2026	
<b>Date of review:</b>	4 <sup>th</sup> September 2027	

**Key Amendments**

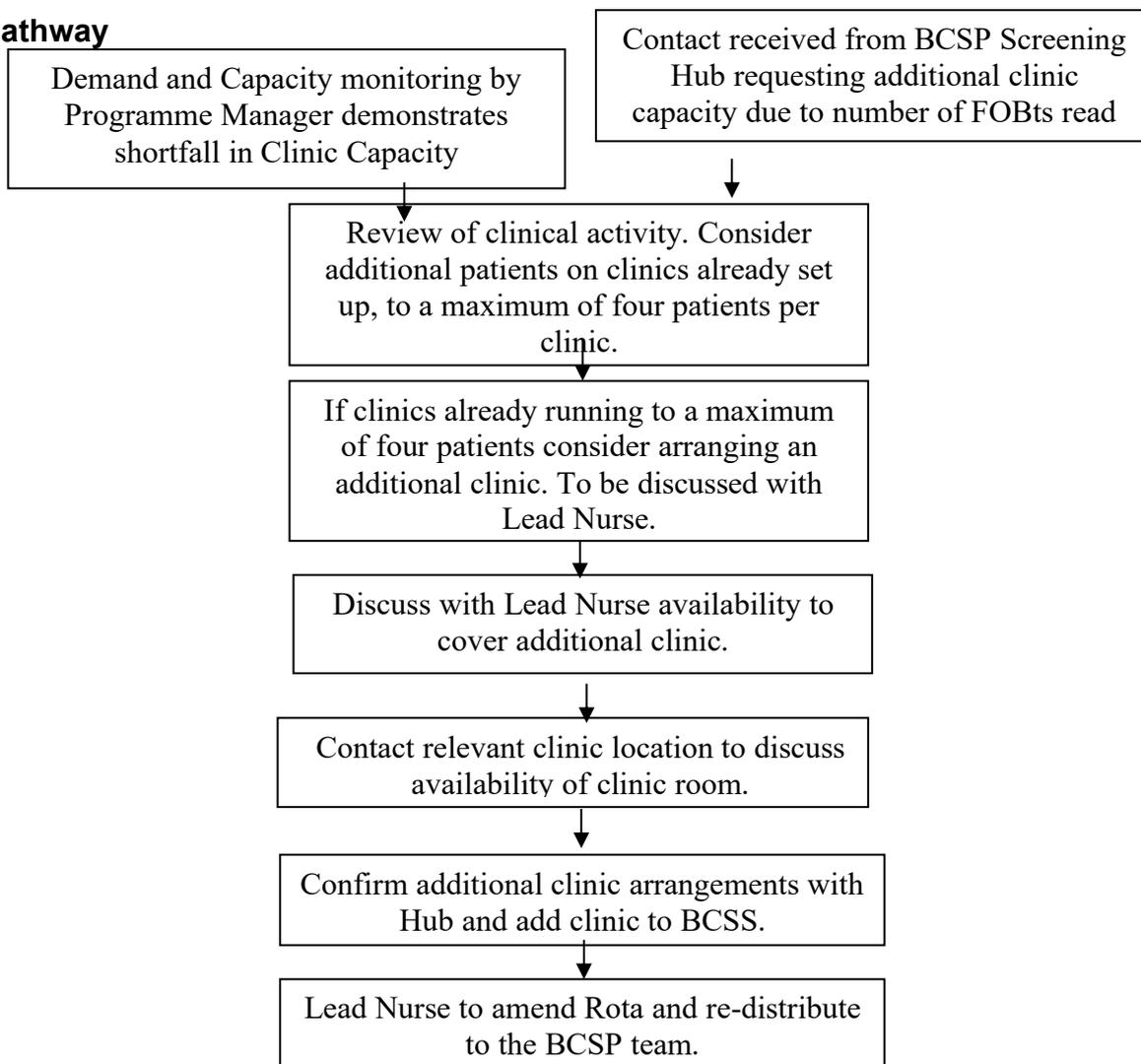
<b>Date</b>	<b>Amendment</b>	<b>Approved by</b>
19 <sup>th</sup> June 2019	Documents extended for 6 months whilst reviewed	Emma Duggan
11 <sup>th</sup> Feb 2020	Documents extended for 6 months whilst review and approval is processed	Emma Duggan
27 <sup>th</sup> July 2020	Documents extended for 6 months during COVID-19 period	QGC/Gold Meeting
1 <sup>st</sup> March 2021	Document extended for 6 months as per Trust agreement 11/02/2021	
16 <sup>th</sup> July 2021	Documents extended for 6 months whilst review and approval is processed	Emma Duggan/ Mr Stephen Lake
November 2022	Document approved with no change	SCSD Governance Meeting
17 <sup>th</sup> February 2026	Document reviewed by BCSP Team and required no changes	Emma Duggan

**Introduction**

The Bowel Cancer Screening Programme (BCSP) dictates that 100% of patients should be offered a positive assessment clinic appointment within 14 days of the positive FOBT. In order to meet this standard, it is necessary to monitor and adjust capacity for clinics in line with the demand from positive FOBTs being read.

Please note that the key documents are not designed to be printed, but to be used on-line. This is to ensure that the correct and most up-to-date version is being used. If, in exceptional circumstances, you need to print a copy, please note that the information will only be valid for 24 hours and should be read in conjunction with the key document supporting information and/or Key Document intranet page, which will provide approval and review information.

**Pathway**



**References**

(2010) *Quality Assurance Arrangements for the NHS Bowel Cancer Screening Programme, Draft Version 2*. Sheffield, Cancer Screening Programmes

*Worcestershire Acute Hospitals NHS Trust, Bowel Cancer Screening Programme Operational Policy*

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