Affix Patient Label here or record

NAME: .....

NHS NO: | | | | | | | | | | |

HOSP NO: | | | | | | | | | | |

D.O.B: | | / | | | / | | | | | MALE ☐ FEMALE ☐

WARD:..... CONS:.....

Worcestershire NHS

Acute Hospitals NHS Trust

TRACKING AND TRACING FORM FOR ENDOSCOPE'S WITH CHANNELS

This form must accompany any endoscope and be completed by the requesting clinician

Date .....Time .....Department.....

Is this patient known to have any significant infections? e.g. blood borne / resp / gastro etc. **YES/NO**

Is this patient on the "at risk" for public health purposes list for vCJD? **YES/NO**

Does this patient have significant immunosuppression? **YES/NO**

Processing the Endoscope: SIGN.....PRINT.....

Pre-Cleaning Immediatley Following Procedure (pre-cleaning method on reverse)

Pre Cleaning the Endoscope: SIGN.....PRINT.....

Type of Endoscope..... Serial Number.....

Please circle: Theatres ITU Endoscopy

Has the endoscope been pre cleaned?

Channels flushed with 500ml bedside detergent kit **YES/NO**

Insertion tube wiped with sponge from the bedside detergent kit **YES/NO**

Control head / eye piece wiped **YES/NO**

Water resistant caps fitted **YES/NO**

Buttons and caps returned **YES/NO**

Extra channel (ERCP-IT GASTRO) **YES/NO**

Endoscope coiled neatly in tray/case **YES/NO**

EUS-EBUS Balloon removed **YES/NO**

Endoscope Damage
Problem:

Endoscope Decontamination Unit - Manual Clean Checks

Date..... Time..... Serial Number.....

Returned in tray / case covered with a "red contamination" cover / bag **YES/NO**

Decontamination tracking form completed **YES/NO** Pre Cleaning post procedure carried out **YES/NO**

Water resistant caps fitted **YES/NO** Buttons and caps returned **YES/NO**

Leak Test carried out for 30 seconds **YES/NO** Channels flushed with detergent **YES/NO**

Decontamination Technicians Signature.....

Important If this form is not returned with the correct information completed and the scope has not been pre cleaned, the Decontamination staff will not accept the scope and return to the user until the required standards are met.